



THE . WILL . GEER
THEATRICUM BOTANICUM

Arts Management Internship

The Will Geer Theatricum Botanicum is a non-profit, professional repertory theatre and arts education facility nestled in the Santa Monica mountains of Topanga Canyon, California. Founded by the late actor Will Geer (best known as television's Grandpa in *The Waltons*), Theatricum's actors are also artist-educators in the organization's year-round diverse arts education programs. These programs serve over 22,000 K-12 and adult students annually in programming dedicated to Shakespeare, language and history.

Arts Management interns may elect to work in more than one department, dividing hours among the different programs for a more diverse experience, or chose to stay within one specific area of management for an intensive study and mentorship.

Theatricum's Arts Management Internship is an excellent opportunity to cultivate a passion and understanding of professional theatre and arts education programming. We seek energetic, self-motivated individuals with strong leadership, communication and organizational skills to work directly with program managers and directors. We will tailor the internship to accommodate each student's interest and goals.

Theatricum's Arts Management Interns have the opportunity to collaborate with the following department heads:

- 1) Education Director
- 2) School Programs Director
- 3) School Days Program Manager
- 4) Adult Programs Manager
- 5) College Programs Manager
- 6) High School Programs Manager
- 7) Youth Programs Manager
- 8) Repertory Season Producer
- 9) Fundraising Coordinator
- 10) Office Administration
- 11) Marketing Coordinator
- 12) Box Office Manager
- 13) House Manager
- 14) Volunteer Manager

To apply please submit application form, theatrical resumé with references and a cover letter stating your goals to Jackie Banks-Mahlum, Repertory Producer: jackiebanks@theatricum.com.

APPLICATION FORM

PERSONAL INFORMATION

Name: _____

Date of Birth: _____

Address: _____

City, State & ZIP: _____

Telephone 1: _____

Telephone 2: _____

Email: _____

Do you have housing and transportation in the LA area? Yes/No

EDUCATIONAL INFORMATION

College Attending/Attended: _____

Graduate: SPRING__ FALL__ 20_____

Major/Minor: _____

Please list any scheduling conflicts you may have: _____
